

## Terms of Reference and Scope of Services



### Project “Transform Fisheries Sector Management in South-West Indian Ocean Region and Maldives Project” Terms of Reference for Regional Project Coordinator (Individual)

<b>Assignment title</b>	Regional Project Coordinator
<b>Contract duration</b>	1 year, renewable
<b>Primary assignment location</b>	Indian Ocean Commission (IOC) head office at Ebène, Mauritius
<b>Financed by</b>	IDA

**Date: 16 octobre 2023**

## **Background**

World Bank Group (WBG) has supported the SWIOFC and its members through the financing of the South-West Indian Ocean Fisheries Governance and Shared Growth (SWIOFish) series of projects (SOP) which started in 2015. SWIOFish achieved noticeable improvements in regional coordination and collaboration among SWIOFC member countries, as well in augmenting national capacities for management of fisheries in Comoros, Mozambique, Tanzania, Madagascar, and Seychelles through national investment. The SWIOFish1 Project supported enhanced regional cooperation through the SWIOFC. This regional component was implemented with success by the IOC. Through SWIOFish1, the SWIOFC and its Statutory Bodies met regularly and contributed to strengthened dialogue among countries and improved regional cooperation. Results included the reinforcement of the Commission, the signature of 24 cooperation agreements involving members of the SWIOFC, the adoption of Minimum Terms and Conditions for Foreign Fisheries Access in the Southwest Indian Ocean Fisheries Commission (SWIOFC) Region. The subsequent SWIOFish2 (supporting Madagascar as well as, IOTC, FPAOI and AIODIS through the IOC), SWIOFish3 (Seychelles) and SWIOFish4 (Maldives) projects helped reinforce and widen the regional collaboration across SWIOFC members.

The regional IDA-financed project “Transforming Fisheries Sector Management in South-West Indian Ocean Region and Maldives Project (P179242)” is to be implemented by the Indian Ocean Commission at the regional level for the benefit of the SWIOFC and its member countries. The project is considered as the 5<sup>th</sup> project under the SWIOFish program.

The fisheries in the Southwest Indian Ocean (SWIO) region continue to face serious challenges related to (i) lack of knowledge on the status of the resources and on the social and economic structure and conditions of the communities depending on them, (ii) overfishing of fisheries resources and limited benefits to coastal communities, (iii) coastal and marine ecosystems degradation, (iv) Illegal, Unregulated and Unreported (IUU) fishing, exacerbated by impacts of climate change. These challenges need to be addressed not only nationally, but also at the regional level through strengthened regional collaboration and partnerships between relevant stakeholders, to be able to produce socio-economic benefits that are long lasting while mitigating negative ecological impacts of fishing.

### **1. Transform Fisheries Sector Management in South-West Indian Ocean Region and Maldives Project objectives and components**

The objective of the Project is to strengthen regional, evidence-based fisheries management in the SWIO region and to improve competitiveness in the fisheries sector in the Maldives.

The regional component “Enhance Evidence-based Management Advice to the Fisheries Sector in the South-West Indian Ocean Region” will be implemented through three sub-components.

It aims at enhancing fisheries management in the SWIO region as a whole and reinforcing regional collaboration through production and sharing of regionally relevant knowledge, targeted capacity development, improving fisheries and fish stock assessments and the production of management advice, and by promoting effective collaboration with other

regional programs and initiatives supporting different elements of fisheries management, policy, or research, as follows:

1. Promoting the Development and Coordination of Relevant Innovative Regional Research with a Focus on Capacity Development Programs and Initiatives
2. Coordinating and Consolidating Regional Cooperation for Evidence-based Advice on Management of Fisheries and Other Uses of Marine and Coastal Ecosystems
3. Linking and Coordinating the Fisheries Initiatives and Programs in the Region
4. **Context of the assignment**

The primary objective of this assignment is to coordinate the carrying out of activities as set in the Transform Fisheries Sector Management in South-West Indian Ocean Region and Maldives Project managed by IOC (Regional component 1) in order to ensure that the project is successful.

#### 5. **Scope of work**

The Regional Project Coordinator (RPC) is recruited to the project on a full-time basis for one year, with a possibility of contract renewal thereafter based on the performance evaluation and after World Bank approval and no objection.

He/she should lead and coordinate the programme activities in accordance with the AWPB and should ensure that the project objectives are met. He/She should lead and be in charge the implementation, supervision, monitoring, and reporting obligations as set.

The RPC shall be based at headquarter in the Indian Ocean Commission (IOC) at Ebène, Mauritius and shall report to the Officer in charge of the programme as designated by the Secretary General of the IOC and exercise its obligation as per the Grant Agreement between the World Bank and the IOC. He/She will be assisted in his duties by an administrative/finance assistant and a procurement assistant from the IOC, fiduciary team and monitoring and evaluation expert.

#### 6. **Duties of the Regional Project Coordinator**

The Regional project coordinator will undertake the following tasks:

- Coordinate the timely implementation of activities of the project and ensure they are carried out as indicated in the Grant Agreement, in accordance with the Project Implementation Plans and the Annual Work Plan and Budgets.
- Support the officer in charge and all relevant IOC services to ensure the satisfactory implementation of the project.
- Update the Project implementation Plan as well as the Project Implementation Manual which will be submitted to the World Bank for no objection.

- In collaboration with IOC Procurement and Finances Department, coordinate activities related to the procurement of goods, works and consultants' services required for the implementation in compliance with the procurement plan and the World Bank procedures:
  - Ensure the establishment of the various committees for any evaluation and validation of the procurement stages as well as the management of the contracts with the stakeholders including the follow-up of the important dates in the contracts, the deliverables, and their validations at the COI level and also the resolution of the possible problems.
  - Support IOC officers in ensuring the role of direct interlocutor of the World Bank in any use of the "Systematic Tracking of Exchanges in Procurement (STEP) system, in particular for the requests for no objection notices and the management of the contracts.
- Ensure environmental and social risk management provisions are included in analytical and capacity building products, as relevant, as per the Environment and Social Commitment Plan.
- Coordinate and ensure the organization of meetings, seminars and workshops included in the Annual Work Programme of the project, in close coordination and collaboration with the SWIOFC Secretariat, the FAO Technical Implementation Support Unit (TISU) and other project stakeholders.
- In coordination with the SWIOFC Secretariat, facilitate the establishment and the meetings of the Steering Committee, and other project governance meetings to validate the various project outputs.
- Prepare, in consultation with the SWIOFC Secretariat and the FAO TISU, the Annual Work Plans and Budget of the project and the Procurement Plan associated and the validation of these by the Regional Project Steering Committee.
- Ensure the timely execution and delivery of the Annual Work Plans approved by the Regional Project Steering Committee.
- In close cooperation and coordination with the SWIOFC Secretariat, promote and support the active mobilisation and liaison with the programme stakeholders, including government ministries and departments, non-governmental organisation, the private sector, and other relevant programmes and projects. All correspondences with the SWIOFC Members or concerning it will be handled through the Secretariat of the SWIOFC.
- Ensure preparation and appropriate dissemination of the project-related meeting materials, briefs, reports, etc. of the project meetings, workshops, events in collaboration with the IOC communication department and the SWIOFC Secretariat.
- Monitor and report on the progress of programme activities in French and English against plans, outputs, and challenges.
- Based on the project Results Framework, support planning and implementation of the M&E activities and establish information flow and dissemination of monitoring data and information.

- Prepare activity progress reports to the IOC and SWIOFC for submission to the World Bank and, if needed, to the project Regional Steering Committee.
- Prepare quarterly progress and financial report as per the requirement of the Bank to the IOC.
- Ensure the maintenance of an inventory related to use of goods and services, plan and schedules, record, and reports in respect to the project Agreement for the implementation of the activities of the project.
- Assist the Secretary General of the IOC and the SWIOFC Secretariat in the preparation of the Regional Steering Committee meetings.
- Organize and facilitate external project audit review in coordination with the WB.
- Support the organisation and preparation, and participate to World Bank Implementation Support Missions.
- Undertake other relevant activities as deemed essential for the Project.

## 7. **Duration**

<b>Activity</b>	<b>Timing / Deadline</b>
Start of mission	January 2024
End of contract	December 2024

The contract is subject to be renewal based on performance evaluation and after World Bank approval and no objection.

Performance evaluation criteria shall include, but not limited to:

- Progress of the project against the Annual Work Plans and Budgets
- Progress of the project according to the Results Framework
- Disbursement rate

## 8. **Supervision Responsibility**

The RPC will work under the supervision of the IOC Officer in charge (DI3 - Department in charge of Fisheries) in collaboration with the SWIOFC and its Secretariat and will receive technical support from the FAO Technical Implementation Support Unit (TISU).

The consultant will be the focal point to communicate with the World Bank Task Team.

## 9. **EXPERTISE REQUIRED**

To implement the tasks listed above, the Regional Project coordinator should present the following requirements:

### **Skills:**

- Demonstrate technical knowledge, skills, and experiences in sustainable fisheries management, and promoting regional fisheries coordination.
- Demonstrated skills in planning, organising, and writing, coordination and negotiation, communication, and ability to work in multicultural environments, and ease in interpersonal relationships.
- Strong project management skills, in particular ability to provide strategic direction and technical supervision.
- Demonstrated understanding of data and information needs for program management and decision making, as well as of the project cycle management.
- Reliable and responsible personality and capacity to work under demanding professional circumstances and in an international environment.
- Good team player while being independent and able to work autonomously.
- Excellent written and spoken communication skills in French and English.

### **Qualifications and experience**

- Advanced University degree in Fisheries Management, or Fisheries Policy and Planning, or Marine Sciences, or Project Management or related areas.
- At least 10 years of relevant experience in Fisheries policy, management and/or, ecosystem approach to fisheries.
- At least 3 years of experience in managing complex project
- Experience working in the South-West Indian Ocean region via IOC, SWIOFC and/or IOTC will be an advantage.
- Experience working with communities, government sectors, NGOs
- Demonstrated experience working with International Development Partner funded projects, prior experience on World Bank project would be an advantage.