

AléVini

Indianoceaania's Mobility Fund¹

Guidelines - Entity



Within the framework of the Cultural and Creative Industries Regional Development project funded by Agence française de développement.



¹ This fund's design is based upon *On the move*, the report submitted by the cultural mobility information network, following the online consultation on mobility needs in the Indian Ocean.

Launch date of the call for applications: September 15, 2023

Deadline for submission: November 15, 2023

Provisional dates for announcement of results: December 15, 2023

Mobility period: January to June 2024



Online information sessions

Microsoft Teams

- Comoros Union: Wednesday, October 4, 2023, 9 am to 11 am (Comoros Time, GMT+3)
- Madagascar: Wednesday, October 4, 2023, 2 pm to 4 pm (Madagascar, GMT+3)
- Mauritius: Thursday, October 5, 2023, 9 am to 10 am (Mauritius Time, GMT+4)
- Mozambique: Thursday, October 5, 2023, 11.30 am to 1.30 pm (Mozambique Time, GMT+2)
- Seychelles: Friday, October 6, 2023, 10 am to noon (Seychelles Time, GMT+4)

The project

The Indian Ocean Commission (IOC) is an intergovernmental organisation regrouping five member States: the Comoros Union, France on behalf of La Réunion, Madagascar, Mauritius and Seychelles. Only African regional organisation made up exclusively of islands, it supports its member States specificities on the continental and international stages.

Agence française de développement (AFD, French Development Agency) contributes to implement France's development and international solidarity policies. The teams are involved in more than 4,000 projects and 115 countries in areas of public interest: the climate, gender equality, biodiversity, peace, education or health which are all sectors in which AFD is involved in partnership with the IOC.

The IOC and AFD signed in February 2022 a financing agreement worth 5.1 million euros, over five years, for a regional project developing cultural and creative industries in the Indian Ocean region. The project beneficiaries are the IOC Member States (Comoros Union, Madagascar, Mauritius, and Seychelles) and Mozambique. La Réunion – which is not a direct beneficiary of the project – is included in its scope of intervention.

By targeting cultural players and creative sectors, the project will also contribute to boost cultural and creative industries, which are likely to act as important levers for socio-economic development, both locally and regionally.

Regional mobility fund's overall objective

Within the framework of the CCI project, the IOC is setting up *AléVini*, a mobility fund for Indianoceanian artists and operators in the region.

This scheme aims to support different mobility models, based on the needs of the artists and culture professionals involved.

- **Exploration mobility** (to connect with another context, come to know potential partners better, etc.)
- **Networking mobility** (per example as part of a festival, trade fair, etc.)
- **Mobility for creation** (as part of an Artists in Residence initiative)
- **Skills development mobility** (to take part in a workshops, training courses outside the university field, etc.)

This first round of mobility support will from the outset help support artists' and cultural operators' circulation. The amounts of aid awarded will vary between 500 and 3,000 euros.

An annual call for applications (2024-2025) will be launched for mobility until December 2026.

1. Eligibility criteria

1.1. Who this call for proposal is aimed at ?

The AléVini fund is aimed at cultural entities and professionals working in the Indian Ocean region in one of the following sectors:

- Visual arts;
- Performing arts;
- Music;
- Audiovisual/Cinematography;
- Literature and publishing;
- Architecture and design;
- Digital arts;
- Multidisciplinary.

Applicants' countries of origin: Comoros Union, Madagascar, Mauritius, Seychelles and Mozambique.

Destination countries towards mobilities :

Comoros Union, Madagascar, Mauritius, Seychelles, Mozambique, La Réunion
Countries outside the Indian Ocean region.

Priority will be given to mobility towards countries in the Indian Ocean Region.

Mobility's duration:

- Short: 3 to 5 days
- Average: 5 to 10 days
- Long: 10 to 20 days

1.2. Who can apply?

The application is open to:

(a) Individuals (artists and culture professionals) hailing from one of the following countries: Comoros Union, Madagascar, Mauritius, Seychelles and Mozambique, or legally residing therein.

Candidates wishing to apply as individuals shall please refer to the link here below:

[Guidelines – Individual](#)

(b) Entities (festivals, associations, collective platforms, groups, places of residence, etc.) legally registered in one of the target countries – Comoros Union, Madagascar, Mauritius, Seychelles and Mozambique.

Particular attention is paid to **mobility projects enhancing women's and vulnerable groups' participation, inclusion, and economic empowerment as well as projects aimed at preventing gender-based violence.**

NB: Is considered an "ENTITY":

- **Any organisation inviting 2 to 5 artists hailing from countries different from the organisation's country of registration**
- **Any artistic group, made up of 2 to 5 members, committed to the same mobility project.**

1.3. What are the conditions for supporting individual mobility

Country of origin: Comoros Union, Madagascar, Mauritius, Seychelles and Mozambique

Destination countries :

Comoros Union, Madagascar, Mauritius, Seychelles, Mozambique, La Réunion
Countries outside the Indian Ocean region (in exceptional cases).

Eligible period: Mobilities must take place between **January 2 and June 30, 2024**

Discipline: Visual arts, Performing arts, Music, Audiovisual/Cinematography, Literature and publishing, Architecture and design, Digital arts, Multidisciplinary.

Mobility's type: Physical (not virtual or hybrid)

Type of Assistance	Eligible	Non-eligible
Help with travel	Air Transport Rail, Sea and Land Transport (interregional)	Transportation within the same city. Hiring a car
Financial assistance for on-site costs	Per Diem Accommodation Food and Drink Simcard and Connectivity Airport Transfer	Telephone credit
Bonus	Visa fees Travel Insurance Accompanied luggage PCR Test	Middle-service

Amount of the mobility award: Flat rate based on the application as detailed in Section 2.

One Entity / one Mobility project / one Destination: Entities can submit only one application for each award cycle and may not submit an application outside their registration area.

2. Mobility's assistance type and calculation mode

2.1. Travel assistance

Type of journey	Mode
Air travel, Economy class	Upon presentation of proforma invoice
Land, rail and sea transport (interregional)	Upon presentation of proforma invoice

No air ticket shall be issued without prior visa issuance (if applicable) and it must be refundable in the event of a cancellation.

2.2. Financial assistance for local expenses

For trips entailing overnight stays outside the country of origin and residence, the per diem rates below will apply. Per diems cover accommodation, meals, airport transfers and miscellaneous expenses.

Financial assistance for local expenses will be issued to the host organisation in the destination country.

Destination Country	Maximum rate
Comoros	194 €
La Réunion (France)	245 €
Madagascar	189 €
Mauritius	203 €
Seychelles	285 €
Mozambique	226 €
Non-Indian Ocean	To be determined

Transfers will be done in local currency at the bank's daily rate. Bank charges will be covered by the IOC and no administrative cost will be covered.

If the entity attributes certain parts of the per diem for its guests, that will be deducted from the per diem according to the corresponding percentage: I

If covered	
Accommodation	- 40%
Breakfast	- 10%
Lunch	- 12%
Dinner	- 12%
Full Board	- 74%

2.3. Bonus – Visa

Country of destination	Taux appliqué
La Réunion (France)	80 €
Mozambique	50 €
Non-Indian Ocean	To be determined

3. Application documents

3.1. How to apply?

Prior to submitting an application, the inviting entities must:

- Be familiar with the present call for proposals
- Identify the need for mobility during the specified period (January to June 2024)
- Prepare their mobility project

Applications must be submitted online via the IOC platform accessible through the link herebelow: [Submitting an application](#)

In order to submit an application, each entity must:

- Fill in the application form as an entity (Annex 1);
- Complete and sign the Declaration of Integrity, Eligibility and Environmental and Social Responsibility (Annex 2);
- Complete and sign the Gender Commitment Letter (Annex 3) ;
- Attach all the supplementary documents listed herebelow:

Documents' list	Mandatory
Evidence of Registration	
Identification card (TIN-STAT) and/or Organisation's status <i>(A less than 10 Mb PDF file)</i>	YES
Secteur et type d'activité	
For inviting entities: Presentation of the event concerned by the mobility project. <i>(A less than 10 Mb PDF file)</i>	YES
For groups: Artistic portfolio or document proving the group's work, with a list of group members. <i>(A less than 10 Mb PDF file)</i>	YES
Description of mobility project	
For the inviting organisations: <ul style="list-style-type: none"> • Signed letter setting out the mobility project's purpose and details • Name of guests (between 2 and 5) and country of origin • Costs covered by the inviting organisation • Proforma of airline tickets (For travel grants) • Program of the event (festival, residence, exploration program, workshop, etc.) <i>(A less than 25 Mb PDF file)</i>	YES
For groups: <ul style="list-style-type: none"> • Invitation letter (signed letter in English, French or Portuguese) setting out the funding offered and details of the mobility project • Main point of contact • Program <i>(A less than 25 Mb PDF file)</i>	YES
Bonus - Visa	
Evidence that explains the need of obtaining a visa (and cost): Internet link to an official website, pdf document attesting to this need, etc.	YES

All documents drafted in Portuguese must be submitted alongside a free translation in English or in French. Any untranslated document will be considered ineligible and will lead to the applications elimination at the technical evaluation's stage.

3.2. When to apply ?

Applications must be submitted in French or English, before **Wednesday, November 15, 2023** on the platform dedicated to this purpose:

[Submitting an application](#)

Any application sent directly by email will be considered ineligible.

In order to answer the various questions, country-specific information sessions will be held online, according to the schedule herebelow :

- Comoros Union: Wednesday, October 4, 2023, 9 am to 11 am (Comoros Time, GMT+3)
- Madagascar: Wednesday, October 4, 2023, 2 pm to 4 pm (Madagascar, GMT+3)
- Mauritius: Thursday, October 5, 2023, 9 am to 10 am (Mauritius Time, GMT+4)
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Any request for clarification and further information concerning the guidelines may also be sent in writing to the following address before **Tuesday, October 31, 2023**: culture@coi-ioc.org

A FAQ platform can also be consulted online on the IOC's website

[Frequently Asked Questions](#)

4. Selection of applications

4.1. Selection process and criteria

Stage 1: Technical assessment

The IOC will carry out a technical check to ensure that applications are complete and comply with the eligibility criteria (country of origin, type of mobility, etc.)

Stage 2: Jury evaluation

All applications will be examined by a selection panel made up of member of the ICC team and the IOC according to the following criteria :

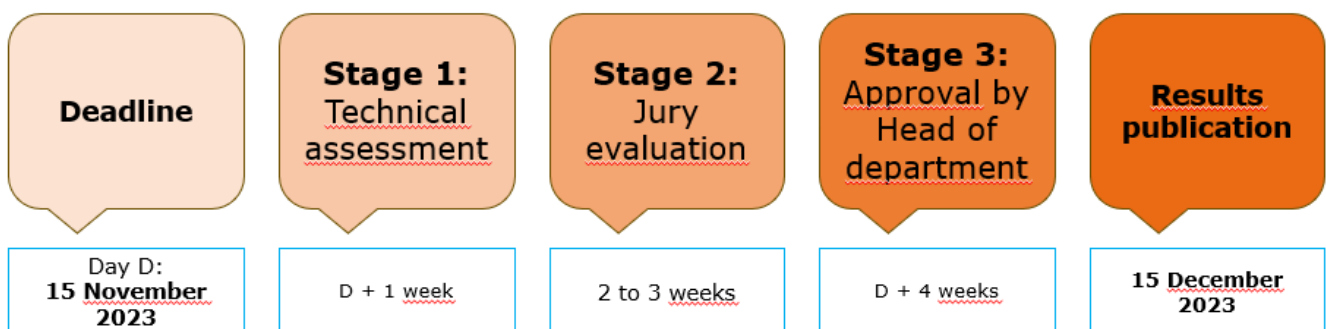
Scoring Criteria	Marks
Project's relevance <i>To which extent does the mobility project meet the scheme's objectives (creation / networking / exploration / skills' development) ?</i>	20
Mobility's relevance <i>To which extent is this mobility relevant in the context of the Indian Ocean Region?</i>	20
Quality of the mobility project <i>Does the mobility seem well enough prepared?</i>	20
Impacts of the mobility project <i>Are the impacts clearly stated for the entity and for the people invited?</i>	15
Impact of the project on gender equality <i>How does the project contribute to reducing gender inequalities in the CCI sector?</i>	05
Bonus <i>These marks will be awarded to entities run by women or working to protect the rights of vulnerable groups.</i>	05
TOTAL	100

Stage 3: Validation by the Head of department

Applications selected by the jury will be validated by the IOC's Head of department "Education & Training, Culture, Health, Gender and Entrepreneurship", depending on the budget available for this first award round.

Stage 4: Result's publication

The first attribution round results will be published on the IOC website and its social networks. There is no possibility of appeal; the decision is final.



4.2. Steps further to selection

4.2.1. Non-selected applications

- Entities that are not selected may apply anew in the next award cycle, scheduled for April 2024
- An entity may apply twice, not more, during the three cycles (once per cycle) but with a group of artists or culture professional from different countries.

Any request for clarifications concerning the application form can be sent by mail to culture@coi-ioc.org.

4.2.2. Selected application

- Selected applicants will be notified by email ;
- The notification letter will include the type of aid and the amount awarded, as well as the purpose of the mobility, in accordance with the application file ;
- Until the signature of the award contract, the notification letter will stand as the IOC's commitment towards the beneficiary entity.

5. Contractualisation

Each beneficiary entity will receive a contract proposal setting out all the conditions governing the mobility as well as the related financial conditions, in accordance with Appendix 4.

5.1. Changes to the mobility project

Only the following changes shall be authorised:

- Change to the mobility date within the award round (January 2 to June 30, 2024) and without exceeding the total duration granted;
- Change on list of people invited

Not authorised, even without any financial impact:

- Change of destination ;
- Increase or decrease in the number of people;
- Increase or decrease in the number of days;
- Changes to the airway ticket.

In the event of cancellation of the activity, the beneficiary entity must:

- Refund the air ticket (if applicable);
- Refund the financial advance for on-site expenses;
- Refund special needs assistance.

No change to the amount granted will be authorised, except in the force majeure cases mentioned below:

- New national restrictions upon freedom of movement linked to COVID-19 or other health crises (or in the event of infection);
- War/Major political crisis;
- Natural disaster;
- Unexpected family obligations (pregnancy, death, serious illness).

Within this framework, changes may be considered for exceptional circumstances, subject to the approval of the IOC for the cases below:

- Mobility has begun and force majeure intervenes the inviting structure (entity) can still host the mobility project virtually.
- If the mobility project has not started, the inviting structure (entity) can attempt to postpone the visit to the mobility destination country.
- If the mobility project has not yet begun, the "group" beneficiary has been notified of the change and of the possibility of postponing the arrival in the mobility destination country.
- If the situation remains complex within the planned mobility round, mobility within rounds 2 and 3 may be considered.

5.2. Finalisation of the mobility project and report

5.2.1. Payments

Entities will receive 80% upon signature of the contract and 20% after submitting the final report, within 21 days of the last day of mobility.

If the activity report has not been submitted within this period, the IOC will claim the refund of the entire mobility grant².

Payment will be made after validation of the report by the IOC and verification of the following documents.

Type of Assistance	Supporting documents
Travel assistance	<p>Air Travel: ticket + invoice + boarding pass Land, rail and sea transport: ticket + invoice</p> <p><i>All invoices relating to the purchase of tickets must clearly indicate the name of the traveller, the destination, the date and the cost of the journey.</i></p>
Financial assistance for on-site costs	<p>Per diem: Receipt/statement of payment duly signed by the beneficiary. Internet connection: Simcard invoice + Internet PACKAGE</p>
Bonus - Visa	Visa receipt and scan

5.2.2. Advertising and communication

The entity will need to ensure the visibility of the Indian Ocean mobility fund "AléVini", by mentioning the support of the IOC|CCI Project and IOC-AFD logos, on its eventual publications on social networks.

The entity is invited to provide the communication elements produced during the mobility project.

CONTACT



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Suivez-nous :



² Any breach of contractual obligations will result in prosecution and automatic ineligibility for other ICC project activities