



## **REQUEST FOR EXPRESSIONS OF INTEREST for the selection of an Individual Consultant for the SWIOFish2 Project Monitoring and Evaluation.**

1. The Indian Ocean Commission (IOC) is an intergovernmental regional cooperation organization which brings together the Union of the Comoros, France, on behalf of Réunion, Madagascar, Mauritius and Seychelles. Its mission is to strengthen the bonds of friendship and solidarity between peoples and to contribute through regional cooperation to the sustainable development of its member states. The IOC has received a grant from the World Bank to support the SWIOFish regional project. It intends to use part of this grant to make payments under the Individual Consultant contract " for the selection of an Individual Consultant for the SWIOFish2 Project Monitoring and Evaluation".
2. The Consultant's mission is to develop and implement a monitoring system both at the operational level of the activities of the SWIOFish2 project and to support the Coordinators for the general supervision of these project;
3. The mission will be carried out by the consultant home based with possible mission to the IOC Headquarters.
4. The consultant will work under the supervision of the Indian Ocean Commission.
5. The estimated duration for carrying out this mission is twenty days over a period of three months (November 2020-February 2021).
6. The Indian Ocean Commission (IOC) now invites eligible consultants to express their interest in providing the services described above. They must provide information justifying that they are able to implement the necessary expertise and perform the services in question (curriculum vitae, copies of diplomas and attestations, references concerning the performance of similar contracts, etc.).
7. A copy of the terms of reference is available on the website of the Indian Ocean Commission <https://www.commissionoceanindien.org/sw2-y3-c022>
8. Expressions of interest must be filed electronically in uncompressed format at the address below no later than Monday, 26 October 2020 :

*e-mail: [innocent.miada@coi-ioc.org](mailto:innocent.miada@coi-ioc.org) and [njiva.r@coi-ioc.org](mailto:njiva.r@coi-ioc.org)*

*Reference: " (SW2/Y3-C022) Individual Consultant for the SWIOFish2 Project Monitoring and Evaluation "*

9. Individual Consultants will be selected in accordance with the procedures set out in the Guidelines Selection and Employment of Consultants under IBRD loans and IDA credits & Grants by World Bank Borrowers edition January 2011 Revised July 2014.
10. The individual consultants concerned may obtain further information from the Indian Ocean Commission (IOC) by sending e-mails to the addresses mentioned in paragraph 8.



## **AVIS DE MANIFESTATION D'INTÉRÊT en vue de la sélection d'un Consultant Individuel pour assurer le « suivi et évaluation du Projet Régional SWIOFish2»**

1. La Commission de l'Océan Indien (COI) est une organisation intergouvernementale de coopération régionale qui regroupe l'Union des Comores, La France/Réunion, Madagascar, Maurice et les Seychelles. Elle a pour mission de resserrer les liens d'amitié et de solidarité entre les peuples et de contribuer à travers la coopération régionale au développement durable de ses Etats membres. La COI a obtenu un don de la Banque mondiale pour financer le projet SWIOFish Regional (Second South West Indian Ocean Fisheries Governance and Shared Growth Project). Elle se propose d'utiliser une partie de ce don pour effectuer des paiements autorisés au titre du contrat de Consultant Individuel qui assurera le « suivi et évaluation du Projet Régional SWIOFish2».
2. La mission du consultant consiste à développer et mettre en œuvre un système de suivi tant au niveau opérationnel des activités du projet SWIOFish2 que d'appuyer les coordinateurs pour la supervision générale de ce projet;
3. La mission sera effectuée à distance avec une éventuelle mission au siège du COI.
4. Le Consultant travaillera sous la supervision de la Commission de l'océan Indien.
5. La durée estimée de réalisation de cette mission est de vingt homme-jours sur une période de trois mois (novembre 2020-février 2021).
6. La Commission de l'océan Indien (COI) invite les consultants à manifester leur intérêt pour la fourniture des services décrits ci-dessus. Ils doivent fournir les informations justifiant qu'ils sont en mesure de mettre en œuvre les expertises nécessaires et d'exécuter les prestations en question (curriculum vitae, copie des diplômes et attestations, références concernant l'exécution de contrats analogues, ...).
7. Une version des termes de référence est disponible sur le site web de la Commission de l'océan Indien <https://www.commissionoceanindien.org/sw2-y3-c022>
8. Les manifestations d'intérêt doivent être déposées en version électronique sous format non compressé aux adresses ci-après au plus tard le lundi 26 Octobre 2020 :  
*e-mail : [innocent.miada@coi-ioc.org](mailto:innocent.miada@coi-ioc.org) et : [njiva.r@coi-ioc.org](mailto:njiva.r@coi-ioc.org)*  
*Référence : « (SW2/Y3-C022) Individual Consultant for the SWIOFish2 Project Monitoring and Evaluation »*
9. Les consultants individuels seront sélectionnés en accord avec les procédures définies par les Directives de la Banque Mondiale sur la Sélection et l'Emploi des Consultants.
10. Les consultants individuels intéressés peuvent obtenir de plus amples informations auprès de la Commission de l'océan Indien (COI) en envoyant un courriel aux adresses visées au paragraphe 8.

## TERMS OF REFERENCE

<b>Job title:</b>	<b>SWIOFish2 Project Monitoring and Evaluation Consultant</b>
<b>Hierarchical superior:</b>	Under the direction of the DI 5 Missionary Officer
<b>Duty station:</b>	IOC General Secretariat, Ebene, Mauritius

### 1. Background

Fisheries are a key sector for the economies and employment in the South West Indian Ocean. Achieving their sustainable management is therefore essential and consists of one of the conditions required to affirm a dynamic and credible blue/oceanic economy. The various IOC programmes, financed by the World Bank, are actively contributing to this.

World Bank has been supporting a regional fisheries program in the Indian Ocean, i.e. the SWIOFish program. A Financing Agreement (Grant No. D1720) was signed between the International Development Association (IDA) and the Indian Ocean Commission (IOC) on the 30th May 2017 for the implementation of regional activities under the Second South West Indian Ocean Fisheries Governance and Shared Growth Project (SWIOFish2). The project started on 31 January 2018 and will end on 29 September 2023.

### 2. SWIOFish2 Project Objectives and Components

2.1 – SWIOFISH2 - The Project Development Objective is to improve the management of selected priority fisheries at regional, national and community levels and to increase access by targeted fishers to alternative livelihood activities.

A regional component 1 consists of three core activities:

- (1.1) support to the implementation of IOTC resolutions in the SWIO countries;
- (1.2) support to the coordination between African and Indian Ocean Developing Island States (AIODIS); and
- (1.3) support to the newly created Fédération des Pêcheurs Artisans de l'Océan Indien, FPAOI (Indian Ocean Federation of Artisanal Fishers).

The first sub-component expands on the support to regional coordination implemented under the SWIOFish1 by targeting the management of tuna and tuna-like species through the Indian Ocean Tuna Commission (IOTC). It is built upon the Global Partnership for Oceans Development Grant Facility experience of providing support to SWIO coastal State in implementing Port States Measures designed to fight illegal fishing at the international level. It provides for long-term technical and administrative assistance to the IOTC to provide support and training to the SWIO States for implementing IOTC resolutions for sustainable tuna fisheries management, in particular IT/database developer/ programmer and Monitoring, Control and Surveillance, and fishery science expertise to support IOTC compliance process.

The second sub-component supports the group of African and Indian Ocean Island Developing States (Cabo Verde, Guinea Bissau, São Tomé & Príncipe, Comoros, Mauritius, Madagascar, Maldives and Seychelles) in collaborating and sharing their own experiences to address some of their specific challenges such as improving the sustainable management of their vast maritime territory; innovating and developing their blue economy in the context of climate change; and collaboratively mobilizing financing for addressing those challenges. Activities include the organization of high-level meetings to

discuss specific challenges and issues of regional interest; the creation and exchange of knowledge; the provision of a preparation facility for project proposal; and a support to the AIODIS Secretariat to be hosted by the IOC.

The third sub-component facilitates coordination and strengthen the participation of the artisanal fisher associations in the SWIO region in the regional and international fora as well as support a more inclusive policy and management design. This sub-component lays the necessary foundations to help facilitate trainings, increase coordination, apprenticeships, and other opportunities to help improve the livelihoods of artisanal fishers across the region. Activities include support to:

- (i) the FPAOI secretariat capacity strengthening;
- (ii) statutory meetings and regional consultations;
- (iii) participation in regional and international key events in regional fisheries bodies' meetings;
- (iv) a fisher exchange program among participating national fishers' organizations.

A dedicated sub-component (4.1) with support project management at the regional level. The costs associated with the management and coordination at the regional level are supported by a regional IDA grant. Activities supported include:

monitoring and evaluation, audits, mid-term and final evaluation reports, and costs associated with core operational functions, as well as regional project coordination. The entire component 1 and subcomponent 4.1 are managed by IOC.

### **3. Beneficiaries of the regional component of SWIOFish2**

3.1 The main Project beneficiaries are the members of the Indian Ocean Tuna Commission (IOTC), the members of the SWIOFC (South West Indian Ocean Fisheries Commission), the African and Indian Ocean Developing Island States (AIODIS), and the members of the Indian Ocean Federation of Artisanal Fishers (Fédération des Pêcheurs Artisans de l'océan Indien- FPAOI).

Several actors are involved in the implementation of this project.

Implementation of components 1 (IOTC) and 3 (FPAOI) of the SWIOFish2 project are under the responsibility of the DI5 Officer in Charge for while Component 2 of –(AIODIS) is under the responsibility of the DI2 Officer in Charge. Moreover, if the project management unit at regional level is located at IOC, the agents in charge of the implementation of this project are posted on different territories:

- Indian Ocean Tuna Commission (IOTC) (Seychelles)- Indian Ocean and African Island Developing States (AIODIS) (IOC Headquarters in Mauritius, with National Focal Points acting as representatives of each of the AIODIS)
- Federation of Artisanal Fishermen of the Indian Ocean (FPAOI) (registered in Reunion, and Secretary General based in Mauritius)

To ensure the effective and efficient monitoring of the activities under the mentioned SWIOFish2 project (hereinafter – the Project) , the IOC is recruiting a Monitoring and Evaluation Consultant to perform tasks described below.

### **4. The purpose of the position**

Under the authority of the DI5 Project Manager for SWIOFish2 (Component 1 - IOTC and Component 3 - FPAOI), and in liaison with the DI2 Project Manager for Component 2 - AIODIS- of SWIOFish2 and with the SWIOFish2 Regional Coordinator, the main role of the project Monitoring and Evaluation consultant is to develop and implement a monitoring system both at the operational level of the activities of the SWIOFish2 project and to support the Coordinators for the general supervision of these project.

- Main objective of the assignment

The Monitoring and Evaluation Consultant will develop the Project's monitoring and evaluation system, including a M&E manual, to be used for assessing the Project's performance, outputs, outcomes and impact, based on the results framework provided in the Project Appraisal Document. This system will assist to regularly collect, analyze and use the information within the Project about its progress and to compare project objectives with accomplishments and how the objectives were achieved.

The five subsidiary objectives, which are derived from the above main objective, are as follows:

- Elaboration of a M&E manual relevant to be defined for the regional activities of the SWIOFish2 project to ensure that the deadlines and requirements in terms of monitoring the progress and achievements of the project implemented are respected.
- Carrying out data collection and reporting to the World Bank of project activities according to their respective results framework
- Improving the workflow with the support of the operational teams of the SWIOFish2 project, supporting the project implementation unit in the follow-up of deadlines and requirements in terms of monitoring the achievements and reporting obligations.

## **5. Main Tasks and Responsibilities**

The Monitoring and Evaluation Consultant will carry out the following tasks:

1. Review the Project's Terms of reference, including Logical Framework, and other relevant project documentation and in consultations with the project's team to identify appropriate M&E indicators; select relevant data; select appropriate methods and sources for data collection; propose possible platforms (excel or word or web-based, etc.) for the system.
2. Develop the Project's Monitoring and Evaluation System including M&E manual and define baselines and indicators where applicable.
3. Pilot the project M&E system and train the project staff on using it.
  - Develop a report clearly describing results of baseline assessment and recommendations for organizing M&E process for the Project. Monitor project implementation in accordance with the results framework and the approved detailed work plans and budgets

## **6. Candidate Profile**

- A Master's degree in Law, International Relations, Economic Development, Management of Natural Resources, or any other field consistent with the project,

- Minimum of five (05) years' experience in project monitoring and evaluation,
- Knowledge in the field of intervention of the project, namely fisheries and oceanic activities,
- Strong technical and analytical capabilities and demonstrated ability to collect, analyze and interpret data;
- Quantitative and qualitative data management skills;
- Good writing skills,
- Experience in database management, and spreadsheets will be an advantage,
- Fluency in English and French,
- Excellent general culture and interpersonal skills,
- Resilience, organization, dynamism, and ability to rise to the occasion,

#### 7. Contract Duration

The level of effort required for the completion of the tasks should not exceed a total of 20 person days, spread over a period of three months (November 2020-February 2021). Subsequent ad hoc assistance from the consultant may be required during the lifetime of the project.

#### 8. Deliverables

<b>Deliverable #</b>	<b>Task description</b>	<b>Deadline</b>
<b>1</b>	An inception report clearly describing the methodology used for developing the Monitoring and Evaluation system of the Project;	Within 5 working days of signature of contract
<b>2</b>	A draft project monitoring and evaluation system with appropriate baselines and indicators, including a M&E manual, to be used for assessing the Project's performance, outputs, outcomes and impact, based on the results framework provided in the Project Appraisal Document.	Early December 2020
<b>3</b>	Revised project monitoring and evaluation system with appropriate baselines and indicators, including a M&E manual, in which comments are incorporated	Mid-December 2020
<b>4</b>	Training of the project implementation team on the use of the M&E System developed	January 2021

#### 9. Supervision Responsibility

The consultant shall report to the Officer in Charge for the SWIOFish2 Regional Coordinator based at the IOC throughout the duration of the project and shall maintain constant liaison with them to discuss matters pertaining to progress of works as well as for eventual claims for payment.



The SWIOFish2 Regional Coordinator will facilitate networking of key experts with the AIODIS National Focal Points to ensure that the consultant's mission in the AIODIS is productive.

**10. Payment schedule**

As agreed with the IOC Procurement Department.